



Wafloy Mountain Village | 3610 East Parkway | Gatlinburg, TN 37738  
865.436.5575 | info@wafloy.com

## CONDITIONS FOR USE

### ◦GUESTS USING WAFLOY MUST PROVIDE THE FOLLOWING:

- **SIGNED WAFLOY WAIVERS** on all participants – Available for download at Wafloy.com  
**Guests without waivers will not be permitted on property | Minors must have parent signature**
- Competent adult leaders
- Credit card information: this card will not be charged without cardholder's consent for deposit/balance, or in the event of damages, late payment charges, or other charges per the rental agreement. Card holder will be notified prior to charging card and given option to send check instead.
- *for children and youth groups:* Appropriate insurance coverage for all guests.
- Qualified medical personnel (for children and youth groups only)
- **Bed linens, pillows, toiletries and towels for all bunk house facilities** (unless otherwise arranged)

### ◦GUESTS USING WAFLOY MUST AGREE TO THE FOLLOWING:

- The group leader is responsible for informing all group members of the conditions for use at Wafloy.
- **A leader must be on duty at all times in areas where youth are.** Youth may not be left on their own.
- Children of leaders/chaperones ARE NOT TO BE LEFT UNATTENDED.
- Wafloy is an alcohol/tobacco free campus. The use of cigarettes, tobacco products, alcohol, illegal narcotics, fireworks, and firearms is prohibited. No smoking is allowed inside facilities, in public gathering areas outside facilities, or porches.
- **NO PETS.** Any guest in violation of No Pet policy will be charged \$150 and/or may be asked to leave.
- Groups are only allowed in facilities they have rented.
- Paintball course, waterfront and swimming pool are only to be used during group's designated times.
- **Paintball and the blob must be scheduled prior to arrival and must be facilitated by Wafloy staff.**
- Excessively loud or questionable styles of music are prohibited.
- Clothing must be appropriate. Clothing that has offensive logos, pictures, or wording is not permitted.
- Offensive language or swearing is not permitted.
- Food is only allowed in dining/kitchen areas in facilities. No food is permitted in rooms.
- No ATVs, golf carts or other all-terrain vehicles permitted.

### ◦PARKING:

- All vehicles are to be parked in designated parking areas for your facility.
- No parking in grass or along roadways or right of ways at any time. Additional parking is available in field behind Fairview lodge near the Chapel.
- All vehicles are to remain parked in designated parking areas throughout duration of stay except when traveling off campus. Vehicles are not permitted to travel from facility to facility on property (except by leaders for purposes of loading/unloading).

### ◦DAMAGE:

- Your group is responsible for covering expenses created from damage to property, building or equipment by individual or group neglect, misuse, or abuse and any additional expenses created by a member of the group.
- Your credit card on file will be charged if payment for damages is not received in a timely manner.

### ◦RESERVATIONS AND PAYMENTS:

**Please Note:** Because *Wafloy* has made preparations for your arrival based on this number, any changes to the number of guests/rooms **must be made at least one week prior to your arrival date**. Any unscheduled or late changes will result in your group being charged for either the contracted number of guests or the actual number of guests, whichever is greater as well as a late fee. Groups must pay for at least the minimum number required. Late changes may also result in inability to accommodate additional guests.

- Reservations are confirmed when the Rental Agreement is signed and returned **with deposit**  
**Dates are released if rental agreement and deposit aren't received by due date below**
- *(NOTE: deposit is half of total rental cost unless other arrangements are made)*
- If paying with check, PLEASE LET US KNOW, and Dates will be held for 7 business days.  
**Please make checks payable to Wafloy Mountain Village.**  
**3610 East Parkway | Gatlinburg, TN 37738**
- If paying with check - Wafloy still requires credit card information on file
- The total unpaid balance is due **prior to** arrival at Wafloy unless other arrangements have been made.
- **If payment for Balance Due is not received prior to arrival, a late fee of 5% of your unpaid balance will be added.**

### ◦CANCELLATIONS:

- Wafloy is a nonprofit ministry and we strive to provide a quality experience for all who visit. Cancellations create difficulties for our preparation and scheduling, and other groups may have already been turned away. When a cancellation occurs, we may not have the opportunity to fill the vacant facilities due to shortage of time.

**For these reasons, we have put the following policy in place:**

- Prior to 90 days of arrival date – 50% of deposit is refundable OR deposit may be carried over to be used within one year of the original reservation date.
- Between 30 and 90 days of arrival date – 25% of deposit is refundable.
- Less than 30 days prior to arrival date - **deposits are Non Refundable.**

### ◦ARRIVAL/CHECK OUT:

- Check in is at 4pm and Check out is at 11 a.m. on the contracted arrival and departure days unless other arrangements have been made **in writing**.
- Early arrivals and late departures may incur additional fees and may not be possible if other groups are checking in/out on those same days. (up to \$100/hour)
- Early arrival and late departures may be scheduled by reserving an additional night on either end of your stay at a discounted nightly rate.
- **Facility must be left in a neat and orderly condition upon departure.**
  - All trash (including guest rooms and bath rooms) is placed in designated area.
  - Furniture must be returned to way it was when you arrived.
  - Floors are to be swept.
  - Kitchen - wash and put away all dishes. Do not leave any food in refrigerator.

*A minimum of \$125 fee will be charged for failure to leave your facility in the above condition.*