



## WAFLOY'S CONDITIONS OF USE

Please be sure all volunteers, leadership and support staff are aware.

### EACH GUEST/GROUP USING WAFLOY MUST PROVIDE THE FOLLOWING:

- SIGNED WAFLOY WAIVERS on all participants – Available for download at [Wafloy.com](http://Wafloy.com) Guests without waivers will not be permitted on property | Minors must have parent signature
- Competent adult leaders and consistent supervision
- Credit card on file: Card will not be charged without cardholder's consent for deposit/balance, or in the event of damages, late payment charges, or other charges per the rental agreement. Card holder will be notified prior to charging card and given option to send check instead.
- For children and youth groups: Appropriate insurance coverage for all guests.
- Your own qualified medical personnel (for children and youth groups only)
- Bed linens, pillows, toiletries and towels for all bunk house facilities

### GUESTS USING WAFLOY MUST AGREE TO THE FOLLOWING:

- The group leader is responsible for informing all group members of Wafloy's Conditions for Use document.
- A leader must be on duty at all times in areas where youth are. Youth may not be left on their own.
- Children of leaders/chaperones ARE NOT TO BE LEFT UNATTENDED.
- NO PETS. Any guest in violation of No Pet policy will be charged \$150 and/or may be asked to leave.
- Groups are only allowed in facilities they have rented. Do not visit porches/exterior area designated to others.
- Waterfront and swimming pool are only to be used during group's designated times.
- The Blob must be scheduled prior to arrival and must be facilitated by Wafloy staff.
- Excessively loud or questionable styles of music are prohibited.
- Outdoor quiet hours are between 11pm and 6am
- Clothing must be appropriate. Clothing that has offensive logos, pictures, or wording is not permitted.
- Offensive language or swearing is not permitted.
- Food is only allowed in dining/kitchen areas in facilities. No food permitted in rooms.
- No ATVs, mini-bikes, golf carts or other all-terrain vehicles permitted.
- Wafloy is an alcohol/tobacco/drug free campus. The use of cigarettes, tobacco products, alcohol, illegal narcotics, fireworks, and firearms is prohibited. No smoking is allowed inside facilities, in public gathering areas outside facilities, or porches.

### PARKING:

- All vehicles are to be parked in designated parking areas for your facility.
- No parking in grass or along roadways or right of ways at any time. Overflow parking must be prearranged with Wafloy Staff.
- All vehicles are to remain parked in designated parking areas throughout duration of stay except when traveling off campus. Vehicles are not permitted to travel from facility to facility on property (except by leaders for purposes of loading/unloading).

### DAMAGES:

- Your group is responsible for covering expenses created from damage to property, building or equipment by individual or group neglect, misuse, or abuse and any additional expenses created by a member of the group.
- Your credit card on file will be charged if payment for damages is not received in a timely manner.

### RESERVATIONS AND PAYMENTS:

Please Note: Groups must pay for at least the minimum number required per building Your reservation shows the maximum number of bunks/rooms/guests. Final updates to the number of guests/rooms must be made at least one week prior to your arrival date. Payment is either the minimum or actual number, whichever is greater. There is a 5% daily accrued late fee if payment based on minimums or actuals is unpaid by due date. Late additions may result in inability to accommodate additional guests.

- Reservations are confirmed when the Rental Agreement is signed, and the full deposit is made.
- Dates are released if rental agreement and deposit aren't received by due date (NOTE: deposit is half of minimum rental cost unless other arrangements are made)
- If paying with check, PLEASE LET US KNOW, and dates/building will be held for 14 day after signature.

Please make checks payable to: **Wafloy Mountain Village.**

*(NOTE Payment address differs from physical address):*

Mail Checks to

Wafloy Mountain Village  
 C/O Ridenour Bookkeeping  
 9111 Cross Park Drive, Suite D277  
 Knoxville, TN 37923

- If paying with check - Wafloy still requires credit card information on file
- The total unpaid balance is due 7 days prior to your arrival at Wafloy unless other arrangements have been made. Please plan accordingly if paying by check.
- If payment for Balance Due is not received 7 days prior to arrival, a late fee of 5% of your unpaid balance will be added.

**CANCELLATION:**

Wafloy is a nonprofit ministry and we strive to provide a quality experience for all who visit. Cancellations create difficulties for our preparation and scheduling, and other groups may have already been turned away. When a cancellation occurs, we may not have the opportunity to fill the vacant facilities due to shortage of time.

For these reasons, we have put the following policy in place:

- 120+ days prior to arrival – 75% of deposit is refundable\*
- 91 to 119 days prior to arrival date – 50% of deposit is refundable\*
- 90 and 59 prior to arrival date – 25% of deposit is refundable.
- Less than 60 days prior to arrival date - deposits are Non-Refundable.
  - \*OR the entire deposit may be carried over to new dates within one year of the original signature date.

Force Majeure - Neither party to the agreement shall be responsible to perform under this agreement in the event that performance of the obligations under this agreement are prevented by strikes, riots, acts of God, terrorist attacks or activities, governmental laws regulations, restrictions, government orders, pandemics, epidemics or other causes of any kind whatsoever which are beyond the control of such party. In such an event both parties shall be placed back in the same position as if the agreement had never been executed. Reasonable rescheduling may be made by a new agreement between the parties, but such rescheduling is not required by either party under the above written circumstances.

**ARRIVAL/CHECK OUT:**

- Check in is at 4pm on the contracted arrival unless other pre-arranged in writing (based on availability).
- Check out is at 11am. on date of departure unless other pre-arranged in writing (based on availability)
- An early arrival/late departure fee of \$100/hr. will guarantee times. Otherwise check-in/out times are as above.
- Each facility must be left in a neat and orderly condition upon departure. Specifics are in each building. Basically:
  - - All trash (including guest rooms and bathrooms) is placed in designated area.
  - - Furniture must be returned to the way it was when you arrived.
  - - Floors are to be swept.
  - - Kitchen - wash and put away all dishes.
  - - Countertops and interior of appliances wiped clean.
  - - Please do not leave any food in freezer or refrigerator
- A minimum of \$125 fee will be charged for failure to leave a facility in proper condition.